SF1

Application form

ÚTLENDINGASTOVAN
IMMIGRATION OFFICE

SF1_en_ 070926

Application for a residence permit in the Faroe Islands as an accompanying family member

What can you use this form for?
This form is to be used when applying for a residence permit in the Faroe Islands if you are a:

- spouse
- cohabitant
- child under the age of 18

of a foreign national, who holds or has applied for a residence and work permit in the Faroe Islands based on work or studies.

The form can be used for these two types of applications:

- Application for a new residence permit (first time application)
- Extension of a residence permit

In this form the term applicant is used to refer to you, the person applying for a residence permit to live with a spouse, cohabitant or parent who is to work or study in the Faroe Islands. The term sponsor is used to refer to the your spouse, cohabitant or parent.

How to apply

1. Complete this form and sign section 9 (following the instructions given)
2. Attach required documents (see below)
3. Submit the application at a Danish diplomatic mission in your country of residence, to the police in the Faroe Islands or to the Immigration Office.

Which documents are required?
If the sponsor has a residence and work permit based on work in the Faroe Islands, you must enclose documentation that your sponsor can support you financially:

- Copy of the sponsor's employment contract or job offer
- Copy of the sponsor's pay slips, if the sponsor already works in the Faroe Islands

You can read more about the financial support requirement on www.utlendingastovan.fo/en.

If you are applying as a spouse or cohabitant you must enclose:

- A copy of your passport (all the empty pages, as well as the front and back cover of the passport all pages including cover)
  Note: Your passport's expiry date must be at least 3 months after your planned departure from the Faroe Islands

Only for first time applications:

- marriage certificate *or* proof of cohabitation

If the applicant is a child under 18 years of age you must enclose:

- A copy of the child's passport – this includes all the empty pages, as well as the front and back cover of the passport
  Note: Your passport's expiry date must be at least 3 months after your planned departure from the Faroe Islands
- One passport photo of the child.

Only for first time applications

- the child's birth or baptismal certificate (name of the parents must be stated on the certificate) together with an authorised translation into Danish or English, if necessary
- If only one of the child's parents is to reside in the Faroe Islands with the child, documentation that this parent has custody of the child must be enclosed.
- If only one of the child's parents is to reside in the Faroe Islands with the child, a statement by the parent not seeking a residence permit allowing the child to live in the Faroe Islands must be enclosed.

Note that documentation must be in Danish or English. If this is not the case, the documentation must be translated into Danish or English by an authorised translator before submitting the application.

How to submit the application
Normally, a first-time application must be submitted to a Danish diplomatic mission in the applicant's country of residence. A first time application can therefore only be submitted to the police in the Faroe Islands or the Immigration Office on special grounds and if the applicant is staying legally in the Faroe Islands.

An application for an extension can be submitted to the police in the Faroe Islands or the Immigration Office. The applicant must bring his or her passport in order for the authorities to verify the identity of the applicant and the passport's validity.

A first time application or an application for an extension can also be sent directly to the Immigration Office, info@utlendingastovan.fo.

If an application is sent directly to the Immigration Office in the Faroe Islands, the applicant must later meet in person in order to receive the decision. This can be done at a Danish diplomatic mission or at the Immigration Office in Faroe Islands (in Suðuroy, at the local police station). The applicant must bring his or her passport in order for the authorities to verify the identity of the applicant.

For a faster reply
Your application will be processed faster if you complete the form correctly and enclose all necessary documentation.

For more information
More information about the rules and regulations governing residence permits in the Faroe Islands is available at www.utlendingastovan.fo/en/permits/you-want-to-apply-for/accompanying-family.

If you have any questions, please contact the Immigration Office, and receive guidance on how to follow the rules. You can find our contact information at www.utlendingastovan.fo/en.

SF1

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For official use only

Date received	Received by (name stamp and signature)	Authority (stamp)	Civil registration number (p-tal)
			Personal ID

PLEASE REMEMBER TO COMPLETE "FOR OFFICIAL USE ONLY" ON THE LAST PAGE OF THIS FORM

Application for a residence permit in the Faroe Islands for accompanying family members

1. Applicant

PLEASE COMPLETE IN CAPITAL LETTERS

Surname	Former surname (if applicable)
Given name(s)	
Nationality	Previous nationality (if applicable)
Date of birth (day, month, year)	Civil registration number (p-tal) (if applicable)
Personal ID (if applicable)	Gender ☐ Male ☐ Female
Country of birth	

Marital status

☐ Single ☐ Married ☐ Cohabiting ☐ Divorced ☐ Widowed

Address in home country (street and number)	Postal code, city/town and country
Telephone number	E-mail address

If you are already in the Faroe Islands, you must answer the questions below regarding date of entry, address and contact information in the Faroe Islands.

Please note: If you enter an address in the Faroe Islands below and the authorities have verified your identity when you submitted your application, our decision will be sent by post to your address in the Faroe Islands. If you enter an address below and the authorities have not yet verified your identity, you will be notified as to where and when you can collect our decision.

Important: You must inform the Immigration Office if you change your address or if your contact information changes.

Date of entry into the Faroe Islands	
Address in the Faroe Islands (street and number)	Postal code, city/town
C/O (if applicable)	Telephone number

2. Information about the applicant's passport

PLEASE COMPLETE IN CAPITAL LETTERS

Your passport's expiry date must be at least 3 months after your planned departure from the Faroe Islands. You can only be granted a residence permit valid up until 3 months before the expiry date of your passport.

Passport number	Date of expiry (day, month, year)

3. The reason for the application

PLEASE COMPLETE IN CAPITAL LETTERS

You must state the reason for your application. Depending on the reason for the application, you must complete different sections in the application form. Follow the instructions in the form.

What is the reason for your application? (tick one box only)

☐ I wish to apply for a residence permit in the Faroe Islands as an accompanying family member to a foreign national who is working or studying in the Faroe Islands. I have not previously held a residence permit as an accompanying family member in the Faroe Islands (first time application)

☐ I wish to extend my residence permit as an accompanying family member to a foreign national who is working or studying in the Faroe Islands (extension)

4. Information about accompanying children under 18

PLEASE COMPLETE IN CAPITAL LETTERS

This section is only to be completed if the applicant is a child under the age of 18.

If you are submitting a first time application
If you are submitting a first time application you must enclose the birth certificate for the child. Note: If you and the child's other parent have joint custody of the child, but only one of you is applying for a residence permit in the Faroe Islands, please provide proof that the other parent (joint custody holder) consents to the child residing in the Faroe Islands with you. You must also enclose documentation that you have custody of the child.

Will the child and the sponsor live at the same address in the Faroe Islands?

☐ Yes ☐ No

Only answer the question below if you are submitting a first time application

Are both of the child's parents (joint custody holders) applying for a residence permit in the Faroe Islands?

☐ Yes ☐ No

If no, please enclose a statement from the parent not applying for a residence permit consenting to let the child reside with you in the Faroe Islands. You must also enclose documentation that you have custody of the child.

5. Information about the sponsor (the spouse, cohabitant or parent who is working or studying in the Faroe Islands)

PLEASE COMPLETE IN CAPITAL LETTERS

Below we ask for information on your spouse, cohabitant or parent (the sponsor) who will be residing or is already residing in the Faroe Islands based on work or studies.

Surname	Former surname (if applicable)

Given name(s)

Date of birth (day, month, year)	Civil registration number (p-tal) (if applicable)

Personal ID (if applicable)

Address in home country (street and number)	Postal code, city/town, country
Telephone number	E-mail address

If your spouse, cohabitant or parent (the sponsor) already resides in the Faroe Islands, please fill out the section below.

Address in the Faroe Islands (street and number)	Postal code and city/town
C/O (if applicable)	Telephone number

6. Information about cohabitation

You only need to fill out section 6 if you and the sponsor are not married. If you are married continue to section 7.

In addition, you also only need to fill out section 6, if you are applying for a first time residence permit. If you are applying for an extension or a permanent resident permit continue to section 7.

You can be granted a residence permit, even if you are not married. Normally it is a condition that you have lived together for 18 – 24 months before you submit the application. It is also a condition that you can document this. Documentation can, for example, be in the form of a lease listing both of you as tenants, letters from public authorities received at the same address, statement from a landlord or employer or documentation from a national registry of residence.

Use the space below to list the addresses you have lived at together with your sponsor, as well as the dates you lived there. Please enclose documentation of cohabitation.

Address (street and number, postal code, city/town and country)	Period (from-to)
	_____
	_____
	_____
	_____

7. Sworn declarations and information

A. Sworn declaration of correctness

I solemnly swear that the information I have given in this application form is correct and complete in accordance with Section 161 of the Faroese Criminal Code, cf. Statutory Publication No 8 of 20 February 2024, as well as Section 40 of Ordinance No 182 of 22 March 2001 (Application of the Aliens Act in the Faroe Islands). If the information is found to be false or incomplete, I am subject to the following consequences:

- My residence permit can be revoked.
- I can be punished by receiving a fine, or face imprisonment of up to 2 years.
- I can be required by law to repay the expenses incurred by the Faroese authorities, as a consequence of the false or incomplete information.

B. Information about your duty to provide the necessary information

It is your duty to provide the information necessary to decide whether you can be granted a permit. If you do not provide this information, you may not be granted a permit.

C. Information on how we process your personal data
The Immigration Office is obliged to inform you of how we process your data and to inform you of your rights in regard to how we process your data.

Data controller
The Immigration Office is the data controller and is responsible for processing the personal data given in this application form, and the data provided about you during the processing of the case. You can contact the Immigration Office by writing to the following address: The Immigration Office, Skálatrøð 20, Postbox 264, 110 Tórshavn or via email: info@utlendingastovan.fo.

Data protection officer (DPO)
You can contact our data protection officer (DPO) by writing to the aforementioned address (Att. Data protection officer). You can read more about the Immigration Office as data controller and about our data protection officer (DPO) at www.utlendingastovan.fo/en/about.

Purpose and legal basis
The personal data you provide to the Immigration Office is collected and used:

- to process your application for a residence and/or work permit in the Faroe Islands
- potential later applications for an extension, or for a new residence and/or work permit in the Faroe Islands
- for verification and spot checks of the conditions for your residence and/or work in the Faroe Islands

The legal basis for processing your personal data is:

- Decree of commencement for the Faroe Islands of the Danish Aliens Act (the Aliens Act), in particular chapter 1 on the entry and residence of aliens in the Faroe Islands.
- The Faroese Data Protection Act, section 8 (3) (relating to the processing of data in order to comply with the legal obligation to which the controller is subject), and section 8 (5) (relating to the exercise of official authority vested in the Immigration Office by the Aliens Act).
- The Faroese Data Protection Act, section 12 (7) (relating to the necessity of processing in order to establish, exercise or defend legal claims).
- The Faroese Data Protection Act section 13 (relating to the official authority only being allowed to process information about criminal offences, if it is necessary for tasks of that official authority).

The information you give, or have given, in connection with your application, will be registered in the case handling system of the Immigration Office. The same applies for any information you later give in connection with an application to extend your residence permit, or for a new residence and/or work permit in the Faroe Islands.

Some of your data might be registered by the Danish authorities, e.g. when the Immigration Office requests the Danish Immigration authorities for a binding recommendation. In certain situations, some personal information, including your biometric data, will be registered in the Schengen Information System (SIS). This applies if you are given a deadline for departure. It also applies if you are issued an entry ban for the Schengen area.

We process the following categories of data about you:

- General personal data, such as: information about your name, P-number, citizenship, occupation, education, family, financial information and whether you have committed any legally punishable offences.
- Sensitive personal data, such as: health information and biometrical data, with the purpose of identification.

We can disclose your data to the following recipients
The Immigration Office can pass on your data to your sponsor (e.g. your employer, place of study, host or family member), the Danish Agency for International Recruitment and Integration (SIRI), the Danish Immigration Service, the Danish Immigration Appeals Board, the police, the Ministry of Foreign Affairs of Denmark, the municipalities, the Danish Security and Intelligence Service and the Danish Defence Intelligence Service, the public prosecutor and Statistics Faroe Islands.

Furthermore, your personal data will be shared with the relevant authorities in the other Schengen states when the Danish Immigration Authorities are legally obliged to do so. These authorities will have access to the information registered in SIS by the Danish Immigration Authorities when it is relevant to their case processing.

In isolated instances, the Immigration Office also passes on your data to other public authorities, private sector organizations and foreign organizations and authorities, when it is necessary in order for us to exercise our official authority.

The Immigration Office shares data when it is necessary in order for us to exercise our official authority, including when we are legally obliged to share information.

What is the origin of the data we process about you?
The personal data that the Immigration Office processes about you have been provided by you in this application form. We will also process data you may submit to your case later.

In addition to this, we will process data obtained from:

- any of your previous applications submitted to the Immigration Office,
- searches in registers, such as: the Income Register of the Faroese Tax authorities
- Schengen Information System (SIS) og Entry/Exit System (EES) obtained via the Danish Immigration Authorities,
- other authorities, such as: the National Register, municipalities, SIRI, third-parties or sponsors, such as: your au pair- or internship host, employer or educational institutions
- any person applying for a residence permit based on your grounds for residence on the Faroe Islands, and this person's previous cases with the Immigration Office.

Storage of data
The Immigration Office will store your personal data for as long as it is necessary, in order for us to be able to carry out our tasks in relation to establishing or defending a legal claim to residence.

Data submitted as part of an immigration related matter can be stored for use by the immigration authorities at a later date. This means that the data can enter into the decision-making process regarding future applications for extension of a residence permit, when revoking a residence permit, for verification and spot checks, when deciding whether a permit has lapsed, in relation to applications for permanent residency and for naturalization, and in cases concerning any family members.

In practice, this means that the Immigration Office will store your data for the period of your 'lifecycle' – i.e. your entire life. Basic data regarding your stay in the Faroe Islands, e.g. when and why you have been granted a residence permit and information on other decisions made by the Immigration Office regarding your residence, will not be erased.

Personal data registered in the Schengen Information System (SIS) regarding a deadline for departure will, as a general rule, be stored in SIS until your departure from the Schengen area has been registered. In the event of an entry ban issued for the Schengen area, the data will, as a general rule, be stored until the expiry of the ban.

Finally, it must be mentioned that the data will be transferred to the Faroese National Archives, in accordance with the Faroese Archives Act.

Your rights
Under the Faroese Data Protection Act, you have a number of rights in relation to our processing of data about you:

The right to know what kind of data we process about you

You have the right to ask what kind of data we are processing about you and be granted access to these data. If there are other regulations, which provide you with greater access than the Faroese Data Protection Act affords, your request for access will be processed in accordance with these regulations as well. These additional regulations may include those contained in the Public Administration Act that governs freedom of information requests.

The right to rectification (data correction) and the right to have your data erased.

You have the right to request that corrections be made to personal data about you that you find to be inaccurate. In specific situations, you also have the right to have your data erased. As a rule, information can only be erased if it is not necessary for the processing of your case, as the Immigration Office is obliged to record and register information in accordance with the Public Administration Act.

The right to restriction of processing

In some situations, you have the right to restrict the processing of your personal data. Where processing has been restricted, the Immigration Office may thereafter, with the exception of storage, only process your data with your consent, unless the purpose of the processing is to establish or defend a legal claim, to protect another person, or for reasons of important public interest.

The right to object

In some situations, you have the right to object to the otherwise legal processing of your personal data. This means that you can request that your data is erased, corrected or restricted.

You can read more about your rights in the Faroese Data Protection Agency's guidelines at www.dat.fo/english. If you would like make use of your rights, contact the Immigration Office.

Complaints to the Data Protection Agency
You have the right to submit a complaint to the Data Protection Agency, if you are dissatisfied with the way we process your personal data. You can find the contact information for the Data Protection Agency at www.dat.fo/english.

D. Verification and spot-checks

Your case may be selected for a spot-check. The spot-check aims to verify the following:

- The accuracy of the information you have given.
- Whether you meet the conditions for a residence and/or work permit, if you are granted one.
- Whether you are staying and/or working in the Faroe Islands without the necessary permit.

The verification may involve the Immigration Office contacting other authorities and checking public registers.

In connection with the verification, you may be asked to send us further information.

E. Notification that certain information will be released to municipalities and Gigni

The Immigration Office will release necessary personal information to the applicant's municipality of residence and, where relevant, to Gigni (the Faroese child health care) service, cf. section 8 of the Faroese Integration Act (Integratiónslógin).
Such information includes:

- the applicant's name, nationality, civil registration number (p-tal), address and contact information;
- that the applicant and accompanying family members have been granted residence in the Faroe Islands;
- whether the applicant has children under the age of 18 accompanying them to the Faroe Islands; and
- whether a child under the age of 18 has been reunified with parents or family members already residing in the Faroe Islands.

The municipality and Gigni will use the information to carry out their responsibilities under the Faroese Integration Act.

The information will be released in accordance with the Faroese Integration Act and applicable rules on confidentiality and data protection.

8. Consent to let the Immigration Office share information from my case with my employer

When necessary, in order to process your application or as part of later verification and spot check procedures of your stay on the Faroe Islands, the Immigration Office can, without your consent, share information about you with your sponsor. This can for example be in order to enable the Immigration Office to verify the accuracy of the information you have provided in the application, or in order to check whether you continue to meet the conditions of your permit). Please note paragraph C “Information on how we process your data” in section 7 “Declaration and information – applicant”

However, it will sometimes ease the processing of your case if the Immigration Office to a greater extent can share information about your personal circumstances with your sponsor or a potential third party (e.g. if we cannot get in touch with you). If you would like the Immigration Office to be able to share information with your sponsor or a third party, you must give your consent below.

If you do not wish to give your consent to let the Immigration Office share information in these situations, we will instead get the information from you (the applicant) and abstain from sharing information with your sponsor or third party. This may result in a longer processing time for your application.

You can withdraw your consent at any time. If you wish to withdraw your consent, you must inform us. You can find our contact information at www.utlendingastovan.fo/en.

☐ (tick the box)
I hereby consent to let the Immigration Office share information about me with my sponsor or a third party to this greater extent in order to ease the processing of this application.

9. Signature (applicant)

By signing below, I confirm that the information I have given in this form is correct and that I have read and accepted the terms laid out in section 7 A-B.

I also confirm that I have made a decision regarding section 8 on consent to share information.

I also understand that the information I have given or will be giving will be registered in the Immigration Office's case handling system.

Date and place	Signature

10. Signature – parent (custody holder)

If the applicant is an accompanying child under 18 years, the custody holder must normally also sign the application. If the custody holder is unable to sign the declaration, another person over 18 can sign on his/her behalf. In this case, a power of attorney must be attached.

By signing below, I confirm that the information I have given in this form is correct and that I have read and accepted the terms laid out in section 7 A-B.

Relationship to the child:	
Date and place	Signature

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Have you remembered everything?

If your application for a residence permit in the Faroe Islands is correctly filled out and contains the required documents, we can process the case faster.

It is therefore important that you make certain that the form is filled out correctly and that you have enclosed the necessary documents before submitting your application.

We recommend using the checklist below to verify that the application is complete and correct.

Checklist

Before submitting your application, please make sure you (the applicant) have enclosed the following:

☐ A copy of your passport (including all the empty pages, as well as the front and back cover of the passport).

☐ Marriage certificate, if you are submitting a first time application.

☐ Documentation of cohabitation. Only required if you are applying as an accompanying cohabitant (i.e. you are not married to the sponsor) and if you are submitting a first time application.

☐ Documentation that the sponsor can support you financially during your stay in the Faroe Islands (does not need to be enclosed if the sponsor has a residence permit under the Sports agreement).

It is also important that you (the applicant) have:

☐ Answered all questions in sections 1-6

☐ Signed and dated section 9

If the applicant is an accompanying child under the age of 18, it is important that you include:

☐ A copy of the child's passport (including all the empty pages, as well as the front and back cover of the passport).
☐ One passport photo of the child.

☐ The child's birth or baptismal certificates stating the names of the parents, if submitting a first time application.

☐ Statement of consent by joint custody holder, if applicable. Only required if the child's parents have joint custody of the child, but only one of you is applying for a residence permit in the Faroe Islands and if you are submitting a first time application.

☐ Documentation that you have custody of the child, if applicable. Only required if the child's parents have joint custody of the child, but only one of you is applying for a residence permit in the Faroe Islands and if you are submitting a first time application.

☐ Documentation that the sponsor can support you financially during your stay in the Faroe Islands (does not need to be enclosed if the sponsor has a residence permit under the Sports agreement).

It is also important that you have:

☐ Answered all questions in sections 1-5

☐ An adult has signed and dated the application form in section 10

For official use only: Comments and forwarding endorsements

☐ Names and passport information in compliance with shown proof of identity

Enclosed:

☐ Copy of passport

☐ 1 passport photo

☐ Marriage certificate, if applicable

☐ Documentation of cohabitation, if applicable

☐ Birth or baptismal certificate, if applicable

☐ Statement of consent from joint custody holder, if applicable

☐ Documentation of custody of the child, if applicable

☐ Documentation of financial support, if applicable

Comments

If the application has been submitted at a Danish diplomatic mission, but the ruling is to be forwarded to another diplomatic mission/address, please state the address:

PLEASE REMEMBER TO COMPLETE 'FOR OFFICIAL USE ONLY' ON PAGE 2 OF THIS FORM